

STATE OF MAINE

STATEMENT OF INTENTION  
TO DO BUSINESS UNDER  
A FICTITIOUS NAME

(Foreign Entities Only)

\_\_\_\_\_  
(Exact Legal Name of Entity on the records of the Secretary of State)

The above entity executes and delivers the following Statement of Intention to do Business Under a Fictitious Name:

**FIRST:** The entity **must** transact business under the fictitious name of:

\_\_\_\_\_.

Please note: A **fictitious name** is a name adopted by a **foreign entity** because its real name is unavailable in this State.

**SECOND:** Jurisdiction of incorporation/organization \_\_\_\_\_ and the date on which  
the entity was authorized to transact business in Maine \_\_\_\_\_.

**DATED** \_\_\_\_\_ **\*By** \_\_\_\_\_  
(original written signature)

\_\_\_\_\_  
(type or print name) (title of signer)

\*This document **MUST** be signed as follows:

- (1) if a Business Corporation, by any duly authorized officer **OR** the clerk (13-C MRSA §121.5) **OR**
- (2) if a Limited Liability Company, by any duly authorized person (31 MRSA §1676.1B) **OR**
- (3) if a Limited Liability Partnership, at least one partner **OR** any duly authorized person (31 MRSA §826.1) (31 MRSA §860.1) **OR**
- (4) if a Limited Partnership, by at least one **general partner** (31 MRSA §1324.1.J) (31 MRSA §1324.1.M) **OR**
- (5) if a Nonprofit Corporation, by any duly authorized officer. (13-B MRSA §104.1.B)

Please remit your payment made payable to the Maine Secretary of State.

Submit completed form to: **Secretary of State**  
**Division of Corporations, UCC and Commissions**  
**101 State House Station**  
**Augusta, ME 04333-0101**  
Telephone Inquiries: (207) 624-7752 Email Inquiries: [CEC.Corporations@Maine.gov](mailto:CEC.Corporations@Maine.gov)

## Customer Contact Cover Letter

Name of entity(s) on the submitted filings:

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**Optional special handling request(s):** (check only if applicable)

- Hold attested copy for pick up (will be required to pick up at our office in Augusta, Maine)
- 24-hour expedited filing (next business day) service: **\$50** additional filing fee per entity
- Immediate expedited filing (same business day): **\$100** additional filing fee per entity

**NOTE:** Only one expedite fee is required if filing multiple documents for the same entity/charter number at the same time.

**Payment can be made by check or money order** (payable to Maine Secretary of State) or by credit card. You may obtain a credit card voucher at <https://www.maine.gov/sos/cec/forms/credit.pdf>.

Total fee(s) enclosed: \$ \_\_\_\_\_

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(Name of contact person)

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(Daytime telephone number)

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(Contact email address for this filing)

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(Email address to use for annual report reminders)

Name and address of person **to return the attested copy** of the completed filing:

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(Name of attested copy recipient)

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(Firm or Company)

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(Mailing Address)

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(City, State & Zip)

**NOTE:** Failure to provide a contact name and telephone number or email address will result in any erroneous filing(s) being returned to the filer by the Secretary of State's office.

For questions regarding the above filing(s), please call or email our office at (207) 624-7752 or [cec.corporations@maine.gov](mailto:cec.corporations@maine.gov)

**Submit filings to:**

**Mailing Address if using US Postal Service**

Department of the Secretary of State  
Corporations, UCC and Commissions  
101 State House Station  
Augusta, ME 04333-0101

**Mailing Address if using FedEx/UPS**

Department of the Secretary of State  
Corporations, UCC and Commissions  
111 Sewall Street, 4<sup>th</sup> Floor  
Augusta, ME 04330